

RISK ASSESSMENT

Department	Communities and Families	Unit/Section	Sports Unit
Date of assessment	21 June 2022	Assessor(s)	Jude Salmon Shona Clark
What is the activity?	Games @ the Hub event	Where is the activity carried out?	Forrester/St Augustine's PE facilities including outside pitches,

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by whom?	Action by when?	Done
Slips, Trips and Falls	Participants, coaches, volunteers, teachers, ASC team	<ul style="list-style-type: none"> First Aider on hand throughout the day Accident procedure to contact first aider should there be in an incident Leaders to escort pupils across the internal road between registration and main field 	<ul style="list-style-type: none"> Road closed to all traffic apart from disability access 	JS	8am	
Drop off and collection of schools	Pupils may lose their school Pupils crossing the internal road Schools may get lost in school site	<ul style="list-style-type: none"> Schools are asked to stay on the main field until their bus arrives at back of school at the end of the day Buses are requested to drop pupils off at the drop off zone at the back of the school Teacher responsible to count pupils onto bus Leaders assisting schools when crossing the internal road Maps provided to all schools with clear directions to main field 	<ul style="list-style-type: none"> ASCs will oversee the drop off and collection zones 			
Portaloos	Pupil locked in portaloos	<ul style="list-style-type: none"> Pupils accompanied to toilets by teacher or young leader Brief all teachers and young leaders how to open portaloos from the outside if and when needed 	<ul style="list-style-type: none"> Emergency contact for portaloos supplier on hand should there be a malfunction with units. 			
Main Field	Pupils may dehydrate, may fall, sunburn, (dependant on weather), lose their school,	<ul style="list-style-type: none"> Pupils asked to bring water bottle which can be refilled throughout the day Teachers/young leaders to monitor in- take of water 	<ul style="list-style-type: none"> sound system on field to make any announcement should a child be led away from school area Each school will be allocated an area on the field to report to 			

		<ul style="list-style-type: none"> • Sun lotion to be provided to schools if weather hot and sunny • Teachers asked to supervise pupils whilst on field • ASCs and young leaders to be at every entrance of field to monitor those entering and leaving the field. No pupil to leave the field unless supervised by parent/teacher or young leader. 				
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Manager's name	Shona Clark	Signature	Shona Clark
Date	May 2022	Assessment review date	May 2022

Are other specific risk assessments required?

Asbestos
 Electricity
 Manual Handling
 Personal Protective Equipment
 Work Equipment

Control of Substances Hazardous to Health
 Fire Safety
 New and Expectant Mothers
 Stress Management
 Workplace Health, Safety and Welfare

Display Screen Equipment
 Lone Working
 Noise
 Vibration
 Working at Height